

**Illinois Army National Guard
Open AGR Vacancy Announcement 26B-011
Department of Military Affairs
State of Illinois
Camp Lincoln
1301 North MacArthur Boulevard
Springfield, Illinois 62702-2317**

<https://www.il.ngb.army.mil/Employment/Army-AGR-Annoucnemnets/>

ANNOUNCEMENT NUMBER: 26B-011

DATE: 21 Nov 25

CLOSING DATE: 21 Jan 26

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Bi-Lateral Affairs Officer (BAO), Para 999J Line 99, O4, 01A

APPOINTMENT FACTORS:

Officer(X)

Warrant Officer()

Enlisted()

LOCATION OF POSITION:

Embassy of the United States
Lisbon, Portugal

WHO MAY APPLY:

Applicants must be a current member of the Illinois Army National Guard within the grade of **O3 promotable and O4**. This is a Title 10 one-time occasional tour (OTOT) not-to-exceed 3 years(Accompanied) or 2 years (Unaccompanied) All Title 32 AGR, Technicians, and MDAY officers are open to apply.

AREA OF CONSIDERATION: This position is open to the grade of: **O3 promotable to O4**. Individual selected will receive active duty orders with the Illinois Army National Guard. **In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.**

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted AS A MINIMUM. If any of the required documents are not reasonably available to you, a brief memo will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Blank AGR application forms can be found on HRO's AGR SharePoint page at the following link: <https://armyetaas.sharepoint-mil.us/sites/NGIL-HRO/SitePages/Army-AGR.aspx>

1. Illinois Army National Guard (ILARNG) Military Tour Checklist.
2. NGB Form 34-1 - Application for Active Guard/Reserve (AGR) Position.
3. Copies of last 5 Officer Evaluation Reports (OER's) if applicable. If 5 are not available, submit all available OER's and a letter of recommendation from your Unit Commander.
4. Officer Record Brief (ORB) - Submit the selection board version only dated within the last 90 days.
5. DA Form 5016 – Retirement Accounting Statement dated within the last 90 days.
6. All DD Form 214's/NGB Form 22's.
7. Individual Medical Readiness Record (IMR) dated within the last 12 months. Do not submit a screenshot of the homepage of your MEDPROS profile.
8. 5.DA Form 5016 – Retirement Accounting Statement dated within the last 90 days.ht record. Last record ACFT must be within 12 months of the announcement closing date.
9. DD Form 5500 (male) / DD Form 5501 (female) - Body Fat Content Worksheet (if applicable).
10. Copy of Valid Permanent Profile (if applicable).
11. Biographical Sketch.
12. Memorandum to the Selecting Official addressing any aspect of your application (if applicable).
13. Naming Convention for Application: Vacancy Announcement #, Last Name, First Name, Rank
14. Combine all documents into 1 PDF file; No attachments within the pdf file, no portfolio files, no .tif files, and no .jpg files will be accepted.
15. Send all applications to the following email address: ng.il.ilarng.list.j1-hro-agr-branch@army.mil

POSITION COMPATIBILITY REQUIREMENTS:

The individual must qualify for and be placed in the following compatible MOS/AOC: **01A**

MINIMUM APPOINTMENT REQUIREMENTS:

1. Applicants must be at the minimum rank of **CPT promotable**, MAJ with ILE/AOC complete is preferred.
2. Applicants must have completed 4 years of membership in the National Guard to apply.
3. Applicants must have at least 18 months of successful command of an MTOE unit (company, battery, or troop).
4. Staff experience at the Battalion or Brigade level is preferred.
5. Applicants must satisfy the requirements outlined in AR 135-18, NGR 600-5, NGR 600-100, NGR 600-101, NGR 600-200, NGR 601-1, and ILNG PAM
6. Applicants must meet the initial eligibility requirements of AR 135-18, Table 2-1.
7. Applicants must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
8. Applicants must meet the Army Body Composition Program (ABCP) body fat standards in accordance with AR 600-9.
9. Applicants must not be subject to flagging actions during selection or upon entering an Active Guard/Reserve (AGR) status.
10. Applicants must be able to be granted and maintain a **Top Secret** security clearance at a minimum, unless the duty position requires a higher level of clearance.
11. Applicants must have a passing Army Combat Fitness Test (ACFT) taken within the last 12 months.
12. Applicants must have no derogatory information within their Official Military Personnel Record (OMPF).
13. Applicants must be able to complete a three (3) year tour of active duty prior to completing eighteen (18) years of active federal service, unless waived by the

National Guard Bureau (NGB).

14. Applicants must not be within six months of Expiration Term of Service (ETS) or mandatory removal.

15. Applicants must have no record of conviction by special or general court-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), Chapter 24, or otherwise required to register as a sexual offender under AR 27-10, Chapter 24.

16. Applicants who have voluntarily separated from the Active Guard/Reserve (AGR) program for one or more days are not eligible to reenter the program for one year from their date of separation, unless waived by the National Guard Bureau (NGB) prior to the announcement closing date.

17. Applicants who have voluntarily resigned from the Active Guard/Reserve (AGR) program in lieu of mandatory or involuntary separation action are not eligible to reenter the AGR program in accordance with AR 135-18.

18. Applicants separated from military service for cause constitutes ineligibility, unless the National Guard Bureau (NGB) grants an approved exception to policy/regulation prior to application submission and the closing date of the announcement.

BRIEF JOB DESCRIPTION:

The Bi-Lateral Affairs Officer (BAO) resides in the US embassy of Lisbon, Portugal and is responsible for the State Partnership Program (SPP). The BAO will serve a two year, with the possibility of an additional year, accompanied Permanent Change of Station (PCS) tour. Works directly with both U.S. Military Group - Portugal and the U.S. Ambassador's country team. Coordinates the SPP events as well as other similar events that involve active duty forces stationed in Portugal. Provides country teams, Department of Defense (DoD) Personnel, and SPP Coordinator with partner country information on SPP relevant activities. Provides logistical support and partner country coordination for Traveling Contact Teams, Senior Leader Visits, and will attend and provide input during planning conferences at the National Guard Bureau (NGB) and Combatant Command levels. Coordinates with the SPP Coordinator on a routine basis to schedule, plan, and execute SPP events. The term "bi-lateral" is important because it indicates the program is between the United States and Portugal (Host Nation). The BAO is strictly a U.S. representative. This tour is a one-time occasional tour (OTOT) not to exceed three years. The selected Soldier must complete required mandatory training prior to reporting to Portugal. Dependent upon course availability, the selected Soldier will need to be available to start attending courses and training prior to the anticipated report date. Performs other duties as assigned.

SELECTING SUPERVISOR:

MG Rodney Boyd (217) 761- 3500

CONTACT INFO:

SSG Reggie Wynne
(DSN) 555-3923
(Com) (217) 761-3923
(Email) reggie.wynne.mil@army.mil

EQUAL OPPORTUNITY:

The Illinois National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.